

**2018-2019 ACADEMIC YEAR ENROLLMENT REQUIREMENTS FOR THE ADMISSION
OF FOREIGN NATIONALS TO THE ASSOCIATE/UNDERGRADUATE PROGRAMMES OF
ANADOLU UNIVERSITY WHO HAVE BECOME ELIGIBLE TO ENROLL ACCORDING TO
THE RESULTS OF HIGHER EDUCATION ENTRANCE AND PLACEMENT EXAM
(ANADOLUYOS) OR INTERNATIONALLY RECOGNIZED HIGHER EDUCATION
INSTITUTIONS EXAMS OR INTERNATIONAL DIPLOMA GRADE (ADDITIONAL
PLACEMENT)**

Candidates who have become entitled to enroll in formal programs according the results of “Higher Education Entrance and Placement Exam (ANADOLUYOS) or Internationally Recognized Higher Education Institutions Exams or International Diploma Grade” are required to go to the Registration Offices in their relevant Faculties/Schools during the work hours (**09:00–17:00**), after it is confirmed between **August 27-29, 2018** by the Registrar’s Office (Öğrenci Merkezi, Yunus Emre Kampüsü, Tepebaşı/ESKİŞEHİR) that they satisfy the required final enrollment requirements.

If the candidates directly go to their Faculties/Schools before it is confirmed by the Registrar’s Office that they fully meet **all the requirements**, they will not be enrolled.

Candidates who will enroll at the Open Education, Economics, and Administration Faculties offering instruction through the Open Education system in our university are required to email their documents to anadoluyos@anadolu.edu.tr. After it has been made sure that they satisfy the application conditions, they will be able to complete their final enrollment at Open Education Offices.

For the self-financing candidates who have been placed in the Departments/Programs of the Open Education, Economics, and Administration Faculties offering instruction through the Open Education system, the final enrollment dates are between August 27, and September 21, 2018. Such candidates can access further information at <https://www.anadolu.edu.tr/acikogretim/aof-kilavuzlar>.

DOCUMENTS REQUIRED FOR FINAL ENROLLMENT

- 1- 2018 ANADOLUYOS Placement Result,
- 2- 2018 ANADOLUYOS Application Form,
- 3- Passport/T.R. ID/Blue Card photocopy,

- 4- "A certified copy of multiple citizenship ID" for candidates with dual citizenship (one being Turkish),
- 5- The original and Turkish translation of the high school diploma,
- 6- High school equivalence document,
- 7- The receipt proving payment of the Contribution share/Tuition fee (Except for those candidates whose contribution share is covered by the Prime Ministry budget),
- 8- 12 colour photos (4,5×6,0 cm),
- 9- Students with foreign nationality who have enrolled in a program where the language of instruction is Turkish must document their proficiency in Turkish or achieve a minimum score of 70 or higher on the Turkish Language section of ANADOLUYOS or B2-equivalent valid scores either on the "ANADOLU Turkish Language Proficiency Exam" administered by ANADOLU TOMER or on the Turkish Language Proficiency Exam (TYS) administered by the Yunus Emre Institute.

IMPORTANT INFORMATION FOR FINAL ENROLLMENT

- 1- To pay their tuition fees, the candidates are required to go to a Ziraat Bank branch and present their Foreign Nationality IDs (Y.U.); and those who do not have a Foreign Nationality ID (Y.U.) must first visit the Registrar's Office and get a temporary Student ID Number.
- 2- To be able to enroll, the candidate has to provide documentation proving his/her graduation from a high school that is equivalent to Turkish high schools. The equivalency is conducted by the Ministry of National Education of Turkish Republic. For this equivalency procedure, the following documents shall be submitted to the Provincial Directorate for National Education:
 - a) The original of the document proving the status of high school education,
 - b) A transcript showing the courses taken at the high school, the weekly hours of these courses and the grades achieved on these courses.
- 3- Students with foreign nationality who have enrolled in a program where the language of instruction is Turkish must document their proficiency in Turkish or achieve a minimum score of 70 or higher on the Turkish Language section of ANADOLUYOS or B2-equivalent valid scores either on the "ANADOLU Turkish Language Proficiency Exam" administered by ANADOLU TOMER or on the Turkish

Language Proficiency Exam (TYS) administered by the Yunus Emre Institute. TOMER Certificates received from other institutions/organizations are not accepted.

Applicants who are admitted to programs where instruction is completely conducted in a language other than Turkish are not required to submit a TOMER Certificate.

Applicants who meet the requirements stated below are not required to submit a “TÖMER document”, and their Turkish proficiency is accepted as satisfactory:

- a) they have completed high school education in Turkish schools affiliated with the Ministry of National Education,
- b) they have completed high school education in Turkish schools abroad affiliated with the Ministry of National Education,
- c) they have completed high school education in Open Education High Schools affiliated with the Ministry of National Education,
- d) are native-born Turkish nationals who have ceased to be a citizen by courtesy of the Ministry of Interior and their minor children registered in the document of expatriation, provided that they can document that they hold the Official Document For The Use of Rights defined in the Turkish Citizenship Law (blue-card holders),
- e) their nationality is Turkish,
- f) they hold dual citizenship, one being Turkish,
- g) They enroll at the International Open Education programs.

Applicants with foreign nationality who have earned the right to enroll and have enrolled as such must take the “ANADOLU Turkish Language Proficiency Exam” administered by Turkish Language Teaching, Application and Research Center (TOMER) at the beginning of the semester. Those who score a minimum of 60 out of 100 on the “ANADOLU Turkish Language Proficiency Exam” are considered to have sufficient proficiency in Turkish and are then transferred to the associate/undergraduate program of their enrolment. Students who score 59 or lower out of 100 on this test are placed in the “ANADOLU TOMER Turkish Language Preparation Programme” at the determined level based on their “ANADOLU Turkish Language Proficiency Exam” scores (**Table 1**). Students who do not take the “ANADOLU Turkish Language Proficiency Exam” are placed into the “Basic

Level A1” program of “ANADOLU TÖMER Turkish Language Preparation Programme”.

Table 1. Anadolu Turkish Language Proficiency Levels and Scale

Turkish Language Proficiency Levels	Score Intervals	Explanations
C2	89–100	The minimum scores for the student to start associate/undergraduate programme.
C1	70–88	
B2	60–69	
B1	50–59	The insufficient scores for the student to start associate/undergraduate programme.
A2	40–49	
A1	30–39	

Students who reach the sufficient Turkish language proficiency level for their respective programs/departments do not have to continue to study in the programs beyond this proficiency level. Students who are successful at the B2 level for the associate/undergraduate program are transferred to the programs they are enrolled at as of the next semester.

At the end of the spring semester, those who meet the requirement of attendance in “ANADOLU TÖMER Turkish Language Preparation Programme”, are allowed to take the end-of-semester “ANADOLU Turkish Language Proficiency Exam”. Students who score a minimum of 60 out of 100 on this exam earn the right to continue their studies in their associate/undergraduate program of enrolment in the following semester.

The University Executive Board will decide on whether or not to administer a “Make-up Test” for those who failed to take the tests due to valid reasons documented within three workdays of the exam.

Applicants who are admitted to programs where instruction is completely conducted in a language other than Turkish are not required to submit a TÖMER Certificate.

- 4- Students that cannot achieve the required Turkish score will be given a leave of absence for one year to attend “ANADOLU TÖMER Turkish Language Preparation Programme” so that they can achieve the required scores after they complete the

pre-enrollment procedures in the department/program they are accepted. If the student on such leave of absence fails to bring his/her Turkish language proficiency up to the required level within one year, he/she is given an additional 1 (one) year, upon the necessary documentation proving Turkish Language Proficiency. However, these students do not pay tuition fee and cannot enjoy student rights. Students who cannot meet the necessary language proficiency requirements after this additional period will be disenrolled.

- 5- Declaration of residence [After the enrollment, the student is required to apply to the Police Department by submitting his/her Student ID, and receive the Foreign Nationality ID Number (Y.U.) and Residence Permit, and then submit these to his/her department of study.]
- 6- The international student candidate who is to begin to study at Anadolu University can enjoy the benefits of General Health Insurance by applying for it within 3 months of enrollment. To be covered by this insurance, the student has to pay one third of the minimum daily earning as calculated for 30 days taken as basis to the General Health Insurance premium according to Article 82 of the Law No. 5510. If the student does not apply within the specified time, he/she will not be able to benefit from the coverage provided by the General Health Insurance. The candidate will personally complete this insurance registration procedure.
- 7- During their exmatriculation, the self-financing international students who come to Anadolu University from other universities in Turkey have to terminate their General Health Insurance (GSS) registration and activation with the universities they come from (Excluding open education programs).
- 8- Those with dual citizenship with one being Turkish, blue-card holders, and candidates with Syrian citizenship who wish to enroll at the Faculties of Open Education, Economics, and Administration, which offer education via the open education system, have to pay the tuition and/or the contribution fee.
- 9- Self-financing international candidates who wish to enroll at the Faculties of Open Education, Economics, and Administration, which offer education via the open education system, have to pay both the tuition and the contribution fee.

IMPORTANT NOTES

- 1- Candidates must apply for enrollment in person. Enrollment by mail is not allowed.

- 2- Certified copies or photocopies of the documents for enrollment are not accepted.
- 3- No enrollment is allowed with incomplete paperwork.
- 4- Those candidates who failed to enroll within the specified dates cannot lay any claims.
- 5- The university holds the right to take the necessary legal action against candidates who have completed their enrollment with misstatement or falsification.